

SUPERVISORY COMMITTEE



Head of Secretariat

PRIVACY NOTICE

Opinion on the procedure to appoint the Director General of OLAF

1. DESCRIPTION OF THE PROCESSING OPERATION

The controller is the Secretariat of the Supervisory Committee of OLAF ('the Secretariat').

Pursuant to Articles 17 (2) of the OLAF Regulation and 19 of the Rules of Procedure of the Supervisory Committee, the Supervisory Committee ('the Committee') examines the procedure for the appointment of the Director-General of OLAF and issues a corresponding opinion. The Committee appoints the member(s) who will represent the Committee throughout the selection procedure. The member participates as observer in the selection process, assisted by staff members of the Secretariat. For the purposes of issuing an opinion, the Committee receives from the Commission all relevant documents, including CVs and other information regarding the professional experience of the candidates, as well as the assessments made by the selection panel and the different opinions expressed. The Committee sends the opinion to the EU institutions.

The Secretariat is responsible for providing the necessary support to the Committee in preparing, drafting and issuing the opinion. In this context, the Secretariat processes the personal data of the candidates for the position of the Director-General of OLAF, the members of the selection panel as well as EU staff members involved in the selection procedure. The Secretariat does not process personal data for an automated decision-making, including profiling.

2. LEGAL BASIS FOR THE PROCESSING

The Secretariat processes personal data in order to be able to deliver the opinion provided by Articles 17(2) of Regulation 883/2013 and Article 19 of the Rules of procedure of the OLAF Supervisory Committee (PUB/2021/684, OJ L 308, 1.9.2021, p. 66-74).

3. CATEGORIES OF PERSONAL DATA COLLECTED

In order to carry out this processing operation, the Supervisory Committee may collect the following categories of personal data:

- Personal data allowing identification of the candidates: name(s), date of birth, gender, citizenship(s), main language, type and number of identification document, copy of identification document with all personal data contained therein, e-mail address.
- Personal data of candidates required to enable contact : address, postcode, city, country, telephone number(s), languages of correspondence;

- Data concerning family, social and professional relationships that might constitute conflict of interest.
- Personal data of candidates required to allow evaluation in light of the eligibility and/or selection criteria and to assess motivation: educational background, details of professional and academic experience, academic writings or other professional works of the candidates, reference letters, motivation letters, expertise and technical skills, knowledge of languages.
- Data concerning the assessment of candidates' qualifications, skills and competencies (scores and comments by the selection panel).

4. WHO HAS ACCESS TO YOUR INFORMATION AND TO WHOM IS IT DISCLOSED?

Members of the Committee and staff members of the Secretariat who are responsible for carrying out the specific task have access to the personal data.

5. HOW DO WE PROTECT AND SAFEGUARD YOUR INFORMATION?

In order to protect your personal data, a number of technical and organisational measures have been put in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the data being processed. Organisational measures include restricting access to the data to authorised persons on a need to know basis.

6. HOW LONG DO WE KEEP YOUR DATA?

The Secretariat keeps personal data relating to the selection procedure for a period of ten years or - in case of complaints - for the entire duration of the proceedings plus one full year following the date when a final decision has been taken in line with the Commission's policy on Selection procedures for senior official functions (DPR-EC-02431.1).

7. WHAT ARE YOUR RIGHTS AND HOW CAN YOU EXERCISE THEM?

You have the right to obtain access to, rectification or erasure, or restriction of processing of your personal data and to object to their processing on grounds relating to your particular situation. The controller may apply exceptions in accordance with Regulation (EU) 2018/1725 and restrictions based on Article 25 thereof in accordance with the relevant Commission Decision. You should address any request to exercise one of those rights to:

Head of the OLAF Supervisory Committee Secretariat:
Rue Joseph II, 30
B -1049- Brussels Belgium

8. CONTACT DETAILS OF THE DATA PROTECTION OFFICER

You may contact the Data Protection Officer of the Secretariat (OLAF-FMB-DPO@ec.europa.eu) with regard to issues related to the processing of your personal data.

Data Protection Officer
European Anti-Fraud Office (OLAF)
Rue Joseph II, 1049 Brussels
Belgium

9. RIGHT OF RECOURSE

If you consider that your rights under Regulation (EU)2018/1725 have been infringed by the Secretariat, you can have recourse to the European Data Protection Supervisor (edps@edps.europa.eu)