SUPERVISORY COMMITE Ref. Ares(2016)5506561 - 22/09/2016



September 2016

PRIVACY STATEMENT

1. DESCRIPTION OF THE PROCESSING OPERATION

In the course of performing its duties under the Regulation (EU, EURATOM) No 883/2013 of the European Parliament and of the Council and respecting the principles of necessity and proportionality, the Supervisory Committee and its Secretariat can request or receive information containing, in some cases, personal data. For the purposes of this privacy statement, the term "Supervisory Committee" shall also refer to the Secretariat of the Supervisory Committee.

The Supervisory Committee shall use such information solely for the purpose of preparing its Opinions and Annual Report. Neither the Opinions nor the Annual Report shall contain any personal data obtained in the above manner.

2. WHAT PERSONAL INFORMATION DO WE COLLECT, FOR WHAT PURPOSE, AND THROUGH WHICH TECHNICAL MEANS?

The Supervisory Committee may receive personal information including, but not limited to, name, address, and professional quality.

3. WHO HAS ACCESS TO YOUR INFORMATION AND TO WHOM IS IT DISCLOSED?

The members of the Supervisory Committee and officials within the Secretariat of the Supervisory Committee have access to the data. In the event of the data falling in the remit of OLAF, such data may be shared with OLAF.

4. How do we protect and safeguard your information?

In order to protect your personal data, a number of technical and organizational measures have been put in place. Concerning unauthorized access to equipment and data, the OLAF secure premises, protected by OLAF-specific physical security measures, host all hardware; network firewalls protect the logic perimeter of the OLAF IT infrastructure; and the main computer systems holding the data are security hardened.

The Supervisory Committee Secretariat

Postal Address: J-30, 13/57 – Rue Joseph II, 30 – B - 1049 Brussels Email: <u>OLAF-FMB-supervisory-committee@ec.europa.eu</u>



5. HOW LONG DO WE KEEP YOUR DATA?

Personal data for this processing operation will be kept for a period of 10 years.

6. How can you verify, modify or delete your information?

You have the right to access the personal data we hold regarding you and to correct and complete them. Upon request and within three months from its receipt, you may obtain a copy of your personal data undergoing processing. Any request for access, rectification, blocking and/or erasing your personal data should be directed to OLAF-FMB-SUPERVISORY-COMMITTEE@ec.europa.eu. Exemptions under Article 20 (1) (a) and (b) of Regulation 45/2001 may apply.

7. **RIGHT OF RECOURSE**

You have the right to have recourse to the European Data Protection Supervisor (<u>edps@edps.europa.eu</u>) if you consider that your rights under Regulation 45/2001 have been infringed as a result of the processing of your personal data by the Supervisory Committee of OLAF.

8. LEGAL NOTICE

For more information about the European Commission's policy regarding responsibility or liability with regard to the information on this site, copyright issues and general rules applying to the protection of personal data, please follow this link: http://europa.eu/supervisory-committee-olaf/legal-notice.

The Supervisory Committee Secretariat